

Mr. (enter name here) (enter location here) (enter wizard nickname here)

 Dear Mr.(enter name here)

 We are pleased to inform you that you have been accepted at the Hogwarts School of Witchcraft and Wizardry. Students will be required to report to the Chamber of Reception upon arrival. Please find an enclosed list of all necessary books and equipment. Term begins on September 1st. We await your owl by no later than July 31st. To avoid detection by Muggles, please use the entrance located at Kings Cross Station Downtown London, on platform 9¾. We look forward to having you at our school.

Yours Sincerely

Minerva McGonagall Deputy Headmistress

Headmaster: Albus Dumbledore (Order of Merlin, First Class, Grand Sorcerer, Chief Warlock, Supreme Mugwump, International Confederation of Wizards)

 Hogwarts School

 of Witchcraft and Wizardry