Align top left corner with same of $12 \times 12$ paper. Using a ruler, score straight lines into paper continuing across full 12 inches. Measure 2 inches beyond bottom of paper, or I I/2 inches up from bottom of 12 inch paper and draw a horizontal line across entire 12 inch length of paper. Cut off first small square at bottom, and larger square below this section. Cut out oval for handle.

Fold bottom rectangle up, fold small edge in, fold on remaining line. Trace oval onto opposite side and cut out. Refold and glue flaps into place. Let dry, then place catalog, order form, business card and/or magnet, and any other items you wish to give out inside!

If desired, tie handles together with pretty ribbon.

